



COMMUNITY SPORTS
& EDUCATION
TRUST
REGISTERED CHARITY NO: 1102239

WatfordFC community

Volunteer Application Form



Volunteering for Watford FC CSE Trust

Thank You

Thank you so much for your interest in volunteering with the Watford FC Community Sports and Education Trust.

Please complete and return this form at your earliest convenience. If you need assistance with completing this form, please get in touch at:

paul.palmer@watfordfc.com

Our Values



Integrity

To be honest, reliable and trustworthy



Inclusivity

To be inclusive in all our decision making



Innovation

To be bold and creative in the way we work



Our Work

Our work focuses on three priority areas; Health & Wellbeing, Learning & Skills, and Social Inclusion. These are all underpinned by our promise to deliver accessible opportunities. We have developed a strong track record of delivering high-quality, community-based initiatives and services.

Our Vision

Improving Lives, Enhancing Communities.

Our Mission

Making a positive difference for all through sport, physical activity, and learning.

About You

Personal Details

Title:

First name(s):

Surname:

Preferred Pronouns (If you wish to share):

Home address:

Phone number:

Date of birth:

Email address:

We welcome and value our volunteers for the skills they bring to the Trust. To ensure that we consider any appropriate adjustments to the volunteer environment and to better support you in your role, please give details below of any relevant disabilities, special requirements or health issues.

Your Emergency Contact

Name of emergency contact:

Phone number of emergency contact:

Relationship:

Your Volunteering

Your Volunteering

There are lots of ways that you can get involved. Have a think about what you would like to do at the Trust, and where your skills and interests may fit.

Please tick everything that appeals to you.

Corporate fundraising support

Administration support

Practical support at events

Gardening

Marketing and communications

Finance

Driving

General handy work, repairs,
& maintenance

Your Volunteering – Project Delivery

If you are qualified, you may be interested in getting involved in the delivery of our programmes.

Fitness (Shape Up, Active Watford
& Three Rivers)

Older Adults (Golden Memories,
Golden Friends, Extra Time)

Football

Youth

Your Volunteering – Other

Please let us know if there is anything else you would like to get involved in. Although we cannot promise that we will be able to accommodate, we will always try our best.

Your Skills, Experience, & Qualifications

WatfordFC
community

Your Skills, Experience & Qualifications

Please use this space to tell us a little bit more about your skills, experience and qualifications. You can draw examples from school, work, or other volunteering projects. Have a think about the skills that you think would be useful when volunteering for the Trust!

Your Hobbies & Interests

Your Hobbies & Interests

Please use this space to tell us a little bit more about yourself. You may wish to talk about your hobbies, talents, or interests outside of work and school. Whether you enjoy playing football, reading, playing an instrument, or something else – we want to hear more about you.

Why Do You Want to Volunteer For the Trust?

Please tick all that apply to you.

I want to give back to a cause that I care about

I am a fan of Watford Football Club

I want to make a difference

I want to meet new like-minded people, or get to know people in my local community

I want to stay fit and active

I want to gain experience and new skills, or enhance my CV

Other (Please tell us more)

Your Availability

Your Availability

Please tick all days and times that you are available, and provide any additional information regarding your availability.

Monday AM

Additional Information

Monday PM

Tuesday AM

Tuesday PM

Wednesday AM

Wednesday PM

Thursday AM

Thursday PM

Friday AM

Friday PM

Weekends

References

Please state contact details of two people who can provide a personal reference. These should be people who know you in a work, educational or personal capacity. References should be provided by people who are not related to you and who have known you for a minimum of two years.

First Referee

Contact name:

Job title:

Company name:

Company address

Telephone no:

Email:

Time known:

Second Referee

Contact name:

Job title:

Company name:

Company address

Telephone no:

Email:

Time known:

Safeguarding Statement & Personal Declarations

We are committed to safeguarding and promoting the welfare of all children, young people and vulnerable adults.

If the position for which you are applying may involve contact with vulnerable groups, it is exempt from the Rehabilitation of Offenders Act 1974 and all subsequent amendments (England and Wales). For these positions you are not entitled to withhold information about Police cautions, bind-overs, or any criminal convictions, including any that would be considered 'spent' under the act.

The amendments to the Exceptions Order 1975 (2013 & 2020) provide certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Ministry of Justice website - [Guidance on the Rehabilitation of Offenders Act 1974 and the Exceptions Order 1975 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/rehabilitation-of-offenders-act-1974-and-the-exceptions-order-1975). In addition to the Ministry of Justice website, applicants can also seek legal advice prior to completing their self-disclosure from impartial advisors such as [Nacro www.nacro.org.uk](https://www.nacro.org.uk) and [Unlock www.unlock.org.uk](https://www.unlock.org.uk).

Please note that if your application is successful you will be required to obtain a DBS disclosure at the appropriate level.

Have you ever been charged, convicted, or cautioned of any criminal offence?

If yes, please provide details:

Rehabilitation of Offenders Act 1974/Safeguarding Vulnerable Groups.
Do you have any unspent convictions or cautions?

If yes, please provide details:

Are you at present the subject of any on-going criminal investigations or awaiting the outcome of charges pending against you?

If yes, please provide details:

Personal Declarations

Have you been the subject of any investigation by any organisation or body due to concerns about your behaviour towards children or vulnerable adults?

If yes, please provide details:

I agree that the information provided here may be processed in connection with recruitment purposes and I understand that an offer of employment may be withdrawn or disciplinary action may be taken if information is not disclosed by me and subsequently come to the organisation's attention.

I agree to inform the Trust within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children, young people, or adults at risk.

In accordance with the Trust's recruitment policy and procedures, I agree to undertake the relevant level of DBS check and consent to the Trust clarifying any information provided on the disclosure with relevant agencies.

I understand that the information contained on this form, the result of the DBS check and information supplied by third parties may be supplied by the Trust to other persons or organisations in circumstances where this is considered necessary to safeguard children, young people or adults at risk.

It is important that the information you provide is accurate and that all sections are completed. Your signature below confirms that the information you have given is accurate and true. You understand that providing misleading or false information will disqualify you from appointment or, if appointed may result in your dismissal.

Signed:

Print name:

Date:

Data Protection & Media Consent

Data Protection Statement

In accordance with the General Data Protection Regulation (GDPR) and the UK Data Protection Act 2018, the details provided on this form are collected by Watford FC's Community Sports & Education Trust (The Trust) to enable them to assess your suitability for the role to which you have applied. Your personal information will be held securely and will not be shared with any third parties.

If your application is successful we will use your information to contact you about Volunteer roles and to keep you informed about Trust activities.

For more information on what personal data (information) we will hold about you, how we collect it, and how we will use and may share information about you during the application process, please refer to our 'Data Protection Privacy Notice' which will be sent to you upon receipt of this form. If you would like to receive it sooner this can be requested from DPOTrust@watfordfc.com

Media Consent

As part of your role as a Volunteer with the Trust you may from time to time attend our activities or events where photos and video footage may be taken by the Trust and our associated partners and film crews. These may be shared with selected partners and used for promotional purposes by publication in promotional literature, educational materials, the media, and the internet.

Do you consent to being filmed, recorded and/or photographed for material for use by the Trust? If you answer 'NO' you will still be able to volunteer for the Trust but will not feature in any of our publications or promotions.

Yes

No

Declaration & Contact Preferences

Declaration

I confirm that the information I have given is accurate and that I have not knowingly withheld any information which is relevant to this application. I have read and understand the statement of Confidentiality and I understand that failure to comply could result in dismissal from my voluntary role. I consent to my information being held and processed by Watford FC's Community Sports and Education Trust or its agents in accordance with the 2018 Data protection Act.

Signature:

Date:

How Would You Like to Be Contacted?

We would like to use your personal data to keep in touch with you with volunteering news and opportunities. We require your consent to do so. Please let us know if you're happy to be contacted in this way; **I consent to Watford FC's Community Sports & Education Trust contacting me by:**

Post

Email

Phone

to keep me informed about news, events, activities and volunteering opportunities.

Equal Opportunities Monitoring Form

Watford FC's Community Sports and Education Trust is an equal opportunities employer and is committed to treating all employees or job applicants with respect and dignity regardless of age, disability, sex, gender reassignment, pregnancy, maternity, race, sexual orientation, religion, belief or because someone is married or in a civil partnership.

In order to assess how successful our equal opportunity policy is we have set up a system of monitoring all job applications. With this in mind we would be grateful if you would check off any of the following categories where you want to include your responses. Your answers are voluntary and will only be used to understand and address any possible issues and to implement our equal opportunities policy.

All information will be treated in the strictest confidence.

The questionnaire will be stored separately to your application form and used only to provide statistics for monitoring purposes.

The Trust's Equal Opportunities Policy can be provided on request.

Ethnic Origin

I would describe my ethnic origin as:

White	Mixed/Multiple Ethnic Groups	Asian or Asian British	Black/African/ Caribbean/British	Other
British	White & Black Caribbean	Indian	African	Arab
English		Pakistani	Caribbean	
Scottish	White & Black African	Bangladeshi		
Northern Irish	White & Asian	Chinese		
Welsh				
Irish				
Gypsy/Irish Traveller				
Other (please specify)	Other (please specify)	Other (please specify)	Other (please specify)	Other (please specify)

Equal Opportunities Monitoring Form

Gender

Male Female Transgender Other (please specify) Prefer not to answer

The Equality Act

The Equality Act defines disability as 'A physical or mental impairment which has a substantial and long-term adverse effect on the person's ability to carry out normal day to day activities'

Do you consider yourself to have a disability?

Yes No Prefer not to answer

If yes please state nature of disability:

If you wish, you may disclose information about yourself in this section in relation to your:

Sexual Orientation

Bisexual	Gay Man	Gay Woman/Lesbian
Heterosexual/Straight	Other (please specify)	I prefer not to answer

Religion or Belief

No Religion	Christian (all denominations)	Buddhist
Hindu	Jewish	Muslim
Sikh	Other (Please specify)	I prefer not to answer

Age

16-25	26-35	36-45
46-55	56-65	66-70
Over 70	I prefer not to answer	